

TITLE: Community Health Educator

DEPARTMENT: Education and Outreach

REPORTS TO: Managing Director

LOCATION: Spokane, WA (Eastern Washington State)

JOB PURPOSE:

Promoting the Washington Poison Center's Mission to prevent and reduce harm from poisoning through expertise, collaboration, and education. The focus of this position is to educate the public to prevent poisonings.

The person will work with our public health educators to engage community members in-person or virtually and promote public health education program objectives demonstrating an improvement in public health outcomes. Collaborate with other organizations, agencies and individuals to enhance poison center outreach.

Health Educator Responsibilities:

- Foster and facilitate public health education programs, including scheduling and attending community public health fairs, networking, gathering limited data, and developing public health education initiatives aimed at
- Conduct assessments and surveys to determine public health education needs.
- Initiates, collaborates and maintains professional contact with health specialists (internally and external to WAPC) and stakeholders to set goals and achieve sustainable results.
- Collaborate in developing strategies toward achieving public health education objectives, and monitoring the progress.
- Evaluate programs; performs research on relevant topics, and develops and/or revises curriculum modules and/or presentation materials as appropriate.
- Assists in distributing public health education materials and aids, including pamphlets, notices, video, and audio clips, images, and posters.
- Coordinates public health education events, workshops, and ultimately, presentations.
- Identifies strategic partnerships, networks with organizations and stakeholders that promote public health education.
- Documents activities, and maintains databases, as well as overseeing public health education volunteers.
- Work with local and regional public health agencies on behalf and under the direction of the Poison Center.
- Provides access to public health education resources.
- Fosters strategic partnership and coordinates, and collaborates in developing public health education and training programs, including preparation, facilitation, and follow-up.

- May lead, guide, and train staff/student employees, interns, and/or volunteers performing related work; may participate in the recruitment of volunteers, as appropriate to the area of operation.
- Maintains knowledge of current public health issues, particularly in area of public health education.
- Willing to perform other job related tasks as necessary

Health Educator Requirements:

- Bachelor degree required, preferably in public health, social work, education, or a health field.
- Experience in public health education preferred, but training will be provided.
- Experience in collecting and analyzing data, as well as formulating objectives.
- Ability to develop and deliver presentations.
- Excellent communication and networking skills.
- Training/ Experience in educating small and large groups, and engaging difficult-to-engage populations,
- Must have access to insured reliable transportation
- Must have access to home office with access to reliable internet access
- HIPAA training
- Ability to travel to WAPC's main office as requested
- Knowledge of public health program or curriculum development is desired.
- Ability to communicate effectively verbally and in written materials.
- Bilingual desired.

Environmental Conditions

- Ability to work in office, or community setting with multiple types of electronic equipment.

Physical Requirements

- Ability to sit or stand for long periods of time.
- Ability to lift 40 pounds.